

REGULAR MEETING

September 27, 2018

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held in their offices at 2261 E. Remus Road, Mt. Pleasant, Michigan, on September 27, 2018 at 6:00 p.m.

The meeting was called to order by Commissioner Graham and Members present were Beltinck, Turnwald, Graham, Livermore, and Curtiss. Absent: None

Motion by Turnwald, seconded by Livermore to approve the Agenda as presented. Ayes: All. Nays: none. Motion carried.

Motion by Livermore, seconded by Turnwald to approve the Minutes for the Regular Meeting held on August 23, 2018 as presented. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Curtiss to approve the Special Minutes held on September 7, 2018 as presented. Ayes: All. Abstain Commissioner Livermore and Beltinck. Motion carried.

Motion by Beltinck, seconded by Turnwald to ask the Chairman to call for a roll call vote to approve the 2 Master Vouchers for September 6, 2018 and September 20th, 2018 issued in the amount totaling \$1,107,696.39 and 2 Payroll Vouchers issued in the amount of \$141,172.76 and the County Treasurer is authorized to transfer funds for same. Commissioner Curtiss, Yes; Turnwald, Yes; Beltinck, Yes; Graham, Yes; and Livermore, Yes.

Correspondence: N/A

Public comment: Kim Smith, Union Township Public Works Coordinator, thanked the ICRC Manager and Finance Director for a great productive meeting on September 26, 2018. Blane Shaffer, resident of 9797 S. Shepherd Road, inquired on whether the Isabella County Road Commission Board had approved the next step of the Bike Path. He also inquired on whether the Board knew the mapping of the second phase of the bike path. The Manager explained that the Michigan Pathway Association should be holding a public hearing for residents in the area. After that meeting they should then attend an ICRC meeting and present the plan to the Isabella County Road Commission Board. As far as the Manager knows, no public hearing has been held yet. Commissioner Graham informed Blane that during the first stage of the bike path the Board had not received any opposition against the bike paths destination. This phase residents have attended the ICRC meeting to express their opposition against the bike paths destination. The Isabella County Road Commission Board will take this into consideration when making their decision. Bill Hauck, Union Township Trustee, inquired on when the Meridian Road Bridge would be open. The Manager stated that Meridian Road Bridge should be open to traffic either on the following Monday or Tuesday. Bill Hauck also inquired on whether Union Township or the Road Commission could do anything with the corner of Baseline and Meridian (i.e. Solar Lights). The Manager stated that the Engineering would have to look at the history of the road and then we would see what would make sense for the road.

Old Business: N/A

New Business:

Motion by Livermore, seconded by Curtiss to authorize the Finance Clerk to issue checks for Accounts Payable Invoices dated on or before 9/30/2018. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Livermore to authorize the Chairman and the Finance Director to sign the Annual Certification of Employee-related Conditions. Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Turnwald to approve and allow the Finance Director to post the 2018-B Physical Inventory adjustments for Parts. Ayes: All. Nays: none. Motion carried.

Motion by Livermore, seconded by Curtiss to approve the and allow the Finance Director to post the 2018 Physical Inventory Adjustments for Road materials. Ayes: All. Nays: none. Motion carried.

Motion by Curtiss, seconded by Beltinck to increase the Petty Cash balance from \$100 to 250.00. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Livermore to increase the balance in the checking account from \$1,000 to \$10,000.00 Ayes: All. Nays: none. Motion carried.

Motion by Curtiss, seconded by Turnwald to approve the 2018-C Budget Revision. Commissioner Livermore, Yes; Turnwald, Yes; Beltinck, Yes; Curtiss, Yes; and Graham, Yes. Motion carried.

Total Revenues	\$ 20,064,450	Decrease	\$4,336,954
Amended to \$15,727,496			
Total Expenditures	\$ 22,207,805	Decrease	\$5,452,527
Amended to \$16,755,278			
Beginning Fund	\$ 8,234,097	Increase	\$ 0
Amended to \$ 8,234,097			
Ending Fund Balance	\$ 6,090,742	Increase	\$ 1,115,572
Amended to \$ 7,206,315			

Motion by Livermore, seconded by Beltinck to approve the 2019 Fiscal Budget. Commissioner Turnwald, Yes; Beltinck, Yes; Curtiss, Yes; Graham, Yes; and Livermore, Yes. Motion carried.

Budget for Fiscal Year 2019, highlighted as follows:

Total Revenues	\$ 26,916,297
Less: Total Expenditures	\$ 28,924,892
Increase/(Decrease) from Revenues	\$ (2,008,595)

Beginning Fund Balance	\$ 7,206,315	
Ending Fund Balance	\$ 5,197,720	
Less Inventory and Prepaid	\$ (397,561)	
Less MERS (400,000)		\$
Net Ending Fund Balance	\$ 4,400,159	

Motion by Turnwald, seconded by Beltinck to approve the Certificate of Resolution for the following private road name:

The private road located North on Mission (Old 27) 1 mile from the four corners in Rosebush, west on Denver approximately ½ mile to 3305 E. Denver Road, Section 3, Isabella Township.

Commissioner Beltinck, Yes; Curtiss, Yes; Graham, Yes; Livermore, Yes; and Turnwald, Yes. Motion carried.

The Finance Director reviewed the bi-weekly financial report for the period ending September 20, 2018. The Finance Director notified the Commissioner that a CD matured but was reinvested for the same period of time. The Road Commission received \$2,490.27 of interest on the CD. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report. The Finance Director notified the Commissioners that the Isabella County Road Commission received \$48,401 from the Michigan County road Commission Self-Insurance Pool for the 2018 Liability Refund. The Finance Director informed the Commissioners that she would be out of the office Thursday October 4, 2018 through Friday October 5, 2018 for the 2018 MERS Annual Meeting.

The Superintendent gave the following report:

Project Updates:

- *Deerfield Township
 - River – Nottawa to Meridian waiting on shoulder gravel
 - Pickard – Winn to Gilmore wedging is done - waiting on overlay and shoulder gravel
 - Pickard – Winn to Vandecar wedging is done - waiting for overlay & shoulder gravel
- *Lincoln Township
 - Crawford – Walton to Millbrook wedging is done - waiting for overlay & shoulder gravel
- -Gravel Program is done
 - 46.25 miles
 - 46,250 Ton Gravel
- -2nd round of mowing is done
 - Brush hog is down
 - N/E Quad is done & most of Chippewa Township in is done. Union, Lincoln and Coe left to go.
- -Graders and V Bottoms
 - 1 or 2 days a week for Pine River Wind in Coe Twp
- -Fall 2% Estimates is 13 so far

The Manager also thanked Kim Smith, Union Township Public Works Coordinator, for attending the meeting between Union Township and the Road Commission. He thought the meeting went very well. The people who attended this meeting were the Road Commission Manager, Engineer, Finance Director, Kim Smith, and Mark Stuhldreher, Manager of Union Township. The Manager gave an update on the status of the 2018 Road Projects. The Manager informed the Commissioners that Isabella County Road Commission is looking at doing a 1.4 million Chip Seal project in the 2019 fiscal budget (Approximately 31 to 35 miles). The Manager informed the Commissioners that ICRC would be having an auction on October 23 and 24 through Sheridan Auction\Realty. The Manager informed the Commissioners that he would be attending the Superintendents meeting next week along with the ICRC Superintendent and the ICRC Drainage Forman.

Committee Reports: Commissioner Beltinck informed the Commissioners that there were some good articles in the Crossroads magazine and he encouraged the other Commissioners to subscribe to the magazine if they do not get it already.

Motion by Livermore, seconded by Curtiss to adjourn the meeting at 6:51 p.m.
Ayes: All. Nays: None. Motion carried.