

## REGULAR MEETING

September 26, 2019

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held in their offices at 2261 E. Remus Road, Mt. Pleasant, Michigan, on September 26, 2019 at 6:00 p.m.

The meeting was called to order by Chairman Graham and Members present were Graham, Turnwald, Beltinck, Busch and Curtiss. Absent: None

Motion by Turnwald, seconded by Beltinck to approve the Agenda as presented. Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Turnwald to approve the Regular Board Minutes held on September 12, 2019 as presented. Ayes: Commissioner Curtiss, Beltinck, and Turnwald, Yes. Abstained: Commissioner Busch and Graham.

Motion by Beltinck, seconded by Curtiss to ask the Chairman to call for a roll call vote to approve the Vouchers issued in the amount of \$382,454.29 and Payroll in the amount of \$78,576.14 and the County Treasurer is authorized to transfer funds for same. Commissioner Beltinck, Yes; Turnwald, Yes; Curtiss, Yes; Graham, Yes; and Busch, Yes.

Correspondence: N/A

Public comment: Kim Smith, Union Township Public Works Coordinator, wanted to thank the Commissioners, Manager, Superintendent, and Engineer for meeting with her and Mark Stuhldreher, Union Township Manager, after the last board meeting. Maxine McDonald asked why we hired a 3<sup>rd</sup> party to do a traffic study to be done on Baseline and Lincoln. The Manager explained that ICRC is using an outside company to do this traffic study and give the road commission their recommendations on any issues that they see with this corner. The Manager explained that it would be nice to have someone else's eyes on the issue.

Old Business: N/A

New Business:

Motion by Turnwald, seconded by Beltinck to authorize the Finance Clerk to issue checks for Accounts Payable invoices dated on or before 9/30/2019. Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Turnwald to authorize the Chairman and the Finance Director to sign the Annual Certification of Employee-related Conditions. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Curtiss to approve and allow the Finance Director to post the 2019 Physical Inventory Adjustments for Road materials. Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Turnwald to approve the 2019-C Budget Revision. Commissioner Turnwald, Yes; Curtiss, Yes; Graham, Yes; and Beltinck, Yes. Commissioner Busch Abstained.

Total Revenues	\$ 30,050,156	Decrease	\$11,208,476
Amended to \$18,841,680			
Total Expenditures	\$ 32,759,673	Decrease	\$12,681,260
Amended to \$20,078,413			
Beginning Fund	\$ 9,379,240	Same	\$ 0
Amended to \$ 9,379,240			
Ending Fund Balance	\$ 6,669,723	Increase	\$1,472,784
Amended to \$ 8,142,507			

Motion by Turnwald, seconded by Curtiss to approve the 2020-A Budget Revision highlighted as follows. Commissioner Curtiss, Yes; Graham, Yes; Beltinck, Yes; and Turnwald, Yes. Commissioner Busch Abstained.

Total Revenues	\$ 19,524,694
Less: Total Expenditures	\$ 21,390,756
Increase/(Decrease) from Revenues	\$ ( 1,866,062)
Beginning Fund Balance	\$ 8,142,507
Ending Fund Balance	\$ 6,276,445
Less Inventory and Prepaid	\$ (375,198)
Less MERS	\$
(600,000)	
Net Ending Fund Balance	\$ 5,301,247

The Finance Director informed the Commissioners that Surplus Services named Isabella County Road Commission as the Donee of the Month for September 2019. The Isabella County Road Commission has requested 11 items (including truck tractors and semi-trailers) so far this year and was awarded 6 of them. Surplus Services wanted to thank Isabella County Road Commission for promoting our program to other agencies and utilizing GSAccess. The Finance Director reviewed the bi-weekly financial report for the period ending September 19, 2019. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report. The Finance Director informed the Commissioners that the \$25,000 was for the HRA Reimbursement account.

The Superintendent gave the following report:

- Pine River Wind Gravel approx. 7000 ton complete out of approx 11,000 ton
- Lincoln between Baseline & Jordan paved and shoulder done. Needs paint.
- Worked over limestone's again with the recent rains
- Quad drivers are keeping up so far.

The Manager gave an update on the status of the new sign shop. He said that ICRC Employee, Rick Smalley has done an excellent job working on it. He is hopeful that the Sign Shop Forman will be able to start moving in next week.

Committee Reports: Commissioner Busch informed the Board that the Isabella County Parks and Recreation has started closing up the parks. Commissioner Busch asked if the Isabella County Road Commission had any plans for the corner of Isabella and Bluegrass Road. The Manager informed Commissioner Busch that ICRC was going to install 3 traffic signals. These traffic signals are located at the corners of Broomfield/Isabella, Remus/Isabella, and Bluegrass/Broomfield. The ICRC Engineer was having difficulty obtaining the easements that he needed in order to get these lights installed. These 3 projects are included in the Fiscal 2020 Budget that was approved today.

Motion by Beltinck, seconded by Busch to adjourn the meeting at 6:30 p.m. Ayes: All. Nays: None. Motion carried.