

REGULAR MEETING

July 11, 2019

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held in their offices at 2261 E. Remus Road, Mt. Pleasant, Michigan, on July 11, 2019 at 8:30 a.m.

The meeting was called to order by Chairman Graham and Members present were Turnwald, Graham, Beltinck, Busch, and Curtiss. Absent: None

Motion by Turnwald, seconded by Beltinck to approve the Agenda with the addition of #4 "Motion to authorize the Finance Director to be appointed Officer Delegate and the Manager to be appointed as Alternate Officer Delegate for the 2019 MERS Annual Meeting held Thursday October 3, 2019 through Friday October 4, 2019. Also to authorize Scott Smith to be appointed as Employee Delegate and Pat Recker to be appointed as Alternate Employee Delegate". Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Turnwald to approve the Workshop Minutes held on June 27, 2019 as presented. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Curtiss to approve the Regular Board Minutes held on June 27, 2019 as presented. Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Busch to ask the Chairman to call for a roll call vote to approve the Vouchers issued in the amount of \$580,725.93 and Payroll in the amount of \$71,539.51 and the County Treasurer is authorized to transfer funds for same. Commissioner Turnwald, Yes; Beltinck, Yes; Graham, Yes; Busch, Yes; and Curtiss, Yes.

Correspondence: N/A

Public comment: Bill Hauck, Union Township Trustee, asked when the Lincoln (Broomfield Intersection to Bridge) and Isabella (High/Remus, Broomfield, Bluegrass Intersections) Projects would be completed. The Isabella County Road Commission Manager explained that he thought the projects would not be completed until the 2020 ICRC budget. The Manager believed that the ICRC Engineer was still working on getting easements for the road projects.

Old Business: N/A

New Business:

Motion by Curtiss, seconded by Turnwald to sign contracts with Vernon Township and City of Clare for the following project which includes contingencies:

a)	497-15-921505 - Vernon City 23-A Modified Gravel & Drainage Improvements in the amount of \$47,895.43 with contingency (Vernon Township 1/3, ICRC 1/3, City of Clare 1/3)
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Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Beltinck to sign contracts with Sherman Township for the following project which includes contingencies:

a)	460-13-801326 - Rolland Road Bridge (S. Br. Chippewa River) in the amount of \$1,217,312.64 with contingency (Sherman Township \$63,901.11, ICRC \$258,261.95, and MDOT Grants \$895,149.58)
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Ayes: All. Nays: none. Motion carried.

Motion by Curtiss, seconded by Turnwald to change Thursday, July 25th 2019 Board Meeting to Wednesday, July 24th 2019 (Still at 6:00 p.m.) Ayes: All. Nays: none. Motion carried.

Motion by Busch, seconded by Beltinck to authorize the Finance Director to be appointed Officer Delegate and the Manager to be appointed as Alternate Officer Delegate for the 2019 MERS Annual Meeting held Thursday October 3, 2019 through Friday October 4, 2019. Also to authorize Scott Smith to be appointed as Employee Delegate and Pat Recker to be appointed as Alternate Employee Delegate". Ayes: All. Nays: none. Motion carried.

The Finance Director reviewed the bi-weekly financial report for the period ending July 11, 2019. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report. All of the 1st Brine Application invoices have been sent out to the Townships. None of the Township gravel invoices have been sent because the accounts payable department was waiting on invoices from the ICRC vendors. The Finance Director informed the Commissioners that the MTF funds for May 2019 was up 7.03% (Increase of \$48,576) from May of 2018. The Yearly increase to date is \$349,419. The Road Commission received the June Interest of \$320.04 and \$774.00 in Investment interest. The Finance Director informed the Commissioners that a journal entry was done to move the \$1,000.00 collected for bond escrows back into the cash account and out of the eescrow account for the released escrow bond. Another deposit was received from the Oxcart Permits Systems in the amount of \$782.02. The Finance Director informed the Commissioners that the \$25,000 was for the HRA Reimbursement account. The Finance Director and IT Right discovered that 12 weeks was the maximum period of time that the Board Packets can be saved. The Finance Director thanked Kim Smith, Union Township Public Works Coordinator, for her help on getting the 2231 Remus Road property utilities switched over from the previous owner to the Isabella County Road Commission.

The Superintendent gave the following report:

- 2nd Application of Chloride has started (4 out of 10 townships are done)
- Started on 2nd round of mowing
- 42.5 miles of gravel program will be done on 7.11.19.
- Graders will go back to grader ditching
- Isabella Road patch will be prepped next week for paving.

The Manager updated the Board that he and the Finance Director had a conference call with Tom Traciak in regards to the 5 year budget that the USDA is requiring. The interest rate for the USDA loan went down from 4.25% to 3.5% last quarter. The Manager informed the Commissioners that ICRC had the downtown Weidman streets swept for the Weidman Day's celebration. One of the ICRC employees, Chris Wyman, was washing his ICRC truck and was going to be driving it in the parade on his own time. The Union bought candy for Chris to throw out to the kids. The Manager informed the commissioners that the last truck purchased from the Army Surplus is now up and running.

Committee Reports: Commissioner Beltinck inquired on what the policy is for the residents who do the "No Spray" signs in front of the property. The Manager informed Commissioner Beltinck if a resident does not want the ditch sprayed, they are required to maintain it. If they fail to maintain it, the road commission will notify them that they have so many days to maintain the ditch or the Road Commission will come out and take care of it and bill the land owner. Commissioner Turnwald asked which townships were going to be sprayed in 2019. The Manager informed him that it has not been decided yet. A meeting needs to be held between the Superintendent and the contractor that does the spraying. Commissioner Beltinck said the maintenance on the bridges was coming right along. A discussion was held on the grader ditching process. Commissioner Graham told the Superintendent that the grader operators are doing very well and asked the Superintendent to thank them for a job well done.

Motion by Curtiss, seconded by Turnwald to adjourn the meeting at 9:28 a.m. Ayes: All. Nays: None. Motion carried.