

REGULAR MEETING

May 27, 2021

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held at the sign shop at 2231 E. Remus Road. Members present were Beltinck, Graham, Busch, Turnwald, and Livermore on May 27, 2021 at 4:30 p.m.

Motion by Graham, seconded by Beltinck to approve the Agenda as presented. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Graham to approve the minutes for the Regular Meeting held on May 13, 2021 as presented. Ayes: All. Nays: None. Motion carried.

Motion by Beltinck, seconded by Livermore to ask the Chairman to call for a roll call vote to approve the 1 Voucher issued in the amount of \$238,732.91 and 1 Payroll Voucher issued in the amount of \$82,002.14 and the County Treasurer is authorized to transfer funds for same. Commissioner Busch, Yes; Livermore, Yes; Graham, Yes; Beltinck, Yes; and Turnwald, Yes.

Correspondence: N/A

Public comment: N/A.

Old Business: N/A

New Business:

Motion by Graham, seconded by Beltinck to sign 2021 Gravel Contracts as follows:

1)	497-5-122502 - Woodruff Road (Deerfield to Broomfield) in the amount of \$19,175.39 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)
2)	497-5-122503 - Woodruff Road (Millbrook to Deerfield) in the amount of \$19,175.39 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)
3)	497-6-120632 - Loomis Road (Baseline to Jordan) in the amount of \$20,022.77 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)
4)	497-6-120638 - Shepherd Road (Jordan to Beal City) in the amount of \$20,022.77 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)
5)	497-9-120940 - Whiteville Road (Jordan to Beal City) in the amount of \$20,500.17 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split) - UPON TOWNSHIP APPROVAL
6)	497-9-120939 - Whiteville Road (Beal City to Weldman) in the amount of \$20,500.17 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split) - UPON TOWNSHIP APPROVAL
7)	497-10-121022 - Coe Road (Isabella to Summerton) in the amount of \$20,428.56 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split) - UPON TOWNSHIP APPROVAL
8)	497-10-121018 - Jerseyville Road (Mission to Isabella) in the amount of \$20,428.56 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split) - UPON TOWNSHIP APPROVAL
9)	497-10-121003 - Walton Road (Crawford to Mission) in the amount of \$20,428.56 (1000 Ton of 23-A Gravel - 100% Township) - UPON TOWNSHIP APPROVAL
10)	497-10-121002 - Walton Road (Mission to Isabella) in the amount of \$20,428.56 (1000 Ton of 23-A Gravel - 100% Township) - UPON TOWNSHIP APPROVAL
11)	497-11-123108 - Woodruff Road (Baseline to Jordan) in the amount of \$19,724.40 (1000 Ton of 23-A Gravel - 100% ICRC)
12)	497-12-121204 - Walton Road (Rolland to Brinton) in the amount of \$20,094.38 (1000 Ton of 23-A Gravel - 100% ICRC)

13)	497-13-121303 - Denver Road (Wyman to Rolland) in the amount of \$20,571.78 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)
14)	497-13-121304 - Denver Road (Sherman to Wyman) in the amount of \$20,571.88 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)
15)	497-15-123502 - Meridian Road (Battle to Coleman) in the amount of \$19,354.41 (1000 Ton of 23-A Gravel - 25% Gilmore Township, 25% Vernon Township, and 50% ICRC Split)
16)	497-15-123503 - Meridian Road (Vernon to Battle) in the amount of \$19,354.41 (1000 Ton of 23-A Gravel - 25% Gilmore Township, 25% Vernon Township, and 50% ICRC Split)
17)	497-15-121511 - Grasslake Road (Whiteville to Lincoln) in the amount of \$19,354.41 (1000 Ton of 23-A Gravel - 100% Township)
18)	493-15-121518 - Cinthia Street (Whiteville to Mildred Street) in the amount of \$15,081.11 (1320 Ton of Gravel Resurfacing, Tree Cutting, and Drainage - 100% Township)
19)	497-15-121531 - Crawford Road (Herrick to North County Line) in the amount of \$19,354.41 (1000 Ton of 23-A Gravel - 100% Township)
20)	497-15-121536 - Crawford Road (Vernon to Doherty) in the amount of \$27,930.28 (1500 Ton of 23-A Gravel - 100% Township)
21)	497-15-121541 - Lincoln Road (Vernon to Battle) in the amount of \$19,354.41 (1000 Ton of 23-A Gravel - 100% Township)
22)	497-16-121646 - Shepherd Road (Battle to Coleman) in the amount of \$19,354.41 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)
23)	497-16-121647 - Shepherd Road (Vernon to Battle) in the amount of \$19,354.41 (1000 Ton of 23-A Gravel - 50%/50% Township/ICRC Split)

Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Livermore to sign the contract with Union Township for the following project:

a)	489-14-125426 - McGuirk Estates s. of Broomfield (1.5" Overlay in the amount of \$65,389.79 including contingency - 100% Township)
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Ayes: All. Nays: None. Motion carried.

Motion by Graham, seconded by Busch to sign the contracts with the Village of Rosebush and Isabella Township for the following project:

a)	459-9-110917 - Old Mission Road -Baseline to Rosebush (Overlay in the amount of \$161,549.83 including contingency - \$85,349.74 MDOT Grants & \$76,200.09 Village of Rosebush)
b)	459-9-110917 - Old Mission Road -Baseline to Rosebush (Overlay in the amount of \$893,055.78 including contingency - \$374,141.52 MDOT Grants, \$187,070.76 Isabella Township, & \$187,070.76 ICRC) - UPON TOWNSHIP APPROVAL

Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Beltinck to sign the contract with Wise Township for the following project:

	459-16-011606 - Coleman Road -Leaton to Summerton (Wedging & 2" Overlay in the amount of
a)	\$171,450.84 including contingency - \$85,725.42 SCIT 2% Fall & \$85,725.42 Wise Township)

Ayes: All. Nays: None. Motion carried.

Motion by Graham, seconded by Livermore to approve the MDOT Contract No. 21-5180 for the Hot mix asphalt cold milling and resurfacing, aggregates shoulders, guardrail upgrades and pavement markings along Mission Road from Baseline Road to Rosebush Road; and all together with necessary related work. Also authorize the Engineer to electronically sign the Contract and the Finance Director to sign Certificate of Resolution. Commissioner Busch, Yes; Livermore, Yes; Graham, Yes; Beltinck, Yes; and Turnwald, Yes.

The Finance Director reviewed the bi-weekly financial report for the periods ending May 27, 2021. The Finance Director explained that she billed \$40,494.02 in 1st Application of brine invoices after the AR-Open Aging Summary by Customer report was ran. She and the Manager had attended the Under-funded Liabilities Workshop at the Comfort Inn & Suites Conference Center in Mt. Pleasant on Tuesday May 25th. The Finance Director informed the Board that she has been asked to be the Treasurer of the Northern Michigan Association of Road Commissions. She said she has excepted and will be meeting with the current Treasurer to go over what needs to be done.

The Superintendent was not present.

The Shop Forman gave the following report:

- 1) Received training on the HVAC system for the new building from Paul at Gateway
- 2) Received training on the fob and card reader system for the new building from Chris at SBS
- 3) Programmed all employees for access and have started to pass out fobs

The Drainage Forman gave the following report:

- 5-12 - installed drive tubes for grader ditches in Denver, Coe, Deerfield, and Fremont Townships
 - scraped Rolland Township
 - graders scraping for brine
 - patch black top
- 5-13 - gravel to both yards from Fisher's pit
 - more drive tubes in Nottawa, Denver, and Wise Townships
 - graders scraping for brine
- 5-17 - cross tube in Nottawa Township and 1 in Vernon Township
 - trucks started scraping for brine in Chippewa Township
 - graders scaping for brine
 - took down old fence
- 5-18 - cross tube & ditching in Coldwater Township
 - trucks scraping Union Township for brine
 - graders pulling edges
- 5-19 - drive tubes & ditching in Coldwater Township
 - trucks scraping Deerfield Township for brine

- graders pulling edges
 - 5-20 - drive tubes in Coldwater & Deerfield Townships
 - trucks scraping Broomfield Township
 - drive tubes in Coldwater & Deerfield Townships
 - trucks scraping Broomfield Township
 - graders pulling edges
 - 5-24 - cleaned ditch & driveways in Sherman Township
 - trucks scraped Nottawa Township
 - graders did Gilmore Road from Jordan to Rosebush and all the Limestone Roads.
- Had to haul 2
loads of Limestone on Vandecar where water went over road from rain on
Sunday.
- started moving millings and rip rap to Carter yard

The Manager reviewed the current 2021 road projects. The Manager went over the Spring SCIT 2% projects that were received. The Manager informed the Board that a letter will be sent to the Saginaw Chippewa Indian Tribe on behalf of the Isabella County Road Commission Board thanking them for all their support this Spring. The Manager gave an update on the current building project.

Committee Reports: Commissioner Livermore thanked the Drainage Forman and other staff members for the great job done by the ICRC employees on the roads and ditches. A brief discussion was held on the stimulus money that the Townships would be getting that would need to be spent on roads. Commissioner Turnwald also said thank you to staff because he agreed that the roads looked great. Commissioner Graham informed the Drainage Forman that he and Commissioner Livermore was getting the question on why Loomis Road was not getting graded.

At 5:56 p.m. Commissioner Turnwald explained that the Board was now going into "Closed session under section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by section 13(1)(g) of the Freedom of Information Act, i.e. information or records subject to the attorney-client privilege.

At 6:25 the meeting was reopened.

Motion by Graham, second by Busch to approve Jim Pohl's request for medical leave through June 30, 2021, without pay or benefits, subject to Mr. Pohl providing a physician's certificate to the Road Commission, no later than June 9, 2021, establishing to the satisfaction of the Employer that the employee is incapacitated from the safe performance of work due to illness, injury, or other disability. Commissioner Busch, Yes; Livermore, Yes; Turnwald, Yes; Graham, Yes; and Beltinck, Yes.

Motion by Busch, seconded by Beltinck to adjourn the meeting at 6:30 p.m. Ayes: All. Nays: None. Motion carried.