

REGULAR MEETING

April 16, 2020

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held via ZOOM due to the COVID-19 distancing state mandate. Members present were Beltinck (virtual), Turnwald (virtual), Busch (virtual), Curtiss (telephonic), and Graham (virtual).

Roll Call: Commissioner Beltinck, Yes; Turnwald, Yes; Curtiss, Yes; Busch, Yes; and Graham, Yes.

Motion by Beltinck, seconded by Curtiss to approve the Agenda as presented. Commissioner Beltinck, Yes; Turnwald, Yes; Curtiss, Yes; Busch, Yes; and Graham, Yes.

Motion by Turnwald, seconded by Curtiss to approve the Minutes for the Regular Meeting held on March 12, 2020 as presented. Commissioner Turnwald, Yes; Curtiss, Yes; Busch, Yes; Beltinck, Yes; and Graham, Yes.

Motion by Turnwald, seconded by Beltinck to approve the Minutes for the Workshop Meeting held on March 17, 2020 as presented. Commissioner Curtiss, Yes; Busch, Yes; Beltinck, Yes; Turnwald, Yes; and Graham, Yes.

Motion by Busch, seconded by Beltinck to approve the Minutes for the Special Board Meeting held on March 17, 2020 as presented. Commissioner Busch, Yes; Beltinck, Yes; Turnwald, Yes; Curtiss, Yes; and Graham, Yes.

Motion by Busch, seconded by Turnwald to approve the Minutes for the Special Board Meeting held on April 8, 2020 as presented. Commissioner Beltinck, Yes; Turnwald, Yes; Curtiss, Yes; Busch, Yes; and Graham, Yes.

Motion by Beltinck, seconded by Turnwald to ask the Chairman to call for a roll call vote to approve the 3 Voucher issued in the amount of \$813,815.46 and 3 Payroll Voucher issued in the amount of \$219,391.53 and the County Treasurer is authorized to transfer funds for same. Commissioner Turnwald, Yes; Curtiss, Yes; Busch, Yes; Beltinck, Yes; and Graham, Yes.

Correspondence: N/A

Public comment: N/A

Old Business: N/A

New Business:

Motion by Turnwald, seconded by Busch to approve the following Township Brine Contracts:

	Township	Applications	Twp Share	ICRC Share	Gallons	
a)	Broomfield	Two	\$ 28,416.72	\$ 3,552.09	2000	
b)	Chippewa	Three	\$ 29,572.36	\$ 2,353.03	2000	
c)	Coe	Two	\$ 36,045.28	\$ 4,505.66	2000	
d)	Coldwater	One	\$ 17,307.88	\$ 4,326.97	2000	
e)	Deerfield	Two	\$ 22,453.15	\$ 2,245.32	2500	
f)	Denver	One	\$ 18,695.65	\$ 3,739.13	2500	

Commissioner Curtiss, Yes; Busch, Yes; Beltinck, Yes; Turnwald, Yes; and Graham, Yes.

Motion by Busch, seconded by Beltinck to sign contract with Coe Township for the following project which includes contingencies:

a)	459-3-010313 - Wise Road (Walton to Millbrook) Overlay and Gravel Shoulder in the amount of \$170,231.21 with contingency (Coe Township \$18,422.44/SCIT 2% \$151,808.77)
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Commissioner Busch, Yes; Beltinck, Yes; Turnwald, Yes; Curtiss, Yes; and Graham, Yes.

Motion by Turnwald, seconded by Busch to sign contracts with Deerfield Township for the following projects which includes contingencies:

a)	489-5-020502 - Pickard Road (Bridge to Meridian) Wedge and 1.5" Overlay in the amount of \$178,614 with contingency (Deerfield Township \$58,614.00 / SCIT 2% \$120,000)
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b)	489-5-020503 - Pickard Road (Vandecar to 1000" E. of Nottawa) 2" Overlay and Wedging in the amount of \$170,928.00 with contingency (Deerfield Township \$50,928.00 / SCIT 2% \$120,000)
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Commissioner Beltinck, Yes; Turnwald, Yes; Curtiss, Yes; Busch, Yes; and Graham, Yes.

Motion by Beltinck, seconded by Busch to approve the low bid for the M-20 entrance reconstruction for proposed ICRC building and grounds to low bidder The Isabella Corporation in the amount of \$225,582.00 and also have the Engineer-Superintendent sign the notice of Award.

Commissioner Turnwald, Yes; Curtiss, Yes; Busch, Yes; Beltinck, Yes; and Graham, Yes.

Motion by Turnwald, seconded by Beltinck to cancel the Thursday April 23, 2020 Board Meeting. Commissioner Curtiss, Yes; Busch, Yes; Beltinck, Yes; Turnwald, Yes; and Graham, Yes.

The Finance Director reviewed the bi-weekly financial report for the period ending March 19, 2020, April 2, 2020, and April 16, 2020. The Finance Director informed the Commissioners the MTF funds to date increased for the new year is 15.13% (Increase of \$504,754). The Finance Director informed the Commissioners that a journal entry was done to move the \$750 collected for bond escrows out of the cash account and into the escrow account. The Finance Director informed the Commissioners that they had received January Oxcart deposit in the amount of \$8,283.64 and February in the amount of \$2,113.75. The Road Commission received \$3,618.48 in MI-Class investment income, \$308.05 in Investments, \$550.53 in interest, and 113.71 in APEX Escrow interest.

The Superintendent gave the following report:

- 33 gravel estimates have been done
- 10 Townships have turned in gravel estimates – 6 townships we are still waiting on
- Currently employees have been scraping their assigned townships
- Next week he is going to have employees work on fixing edge drops and pot holes

The Drainage Forman gave the following report:

- He has been doing a lot of Driveway Permits
- Been working on getting culverts lined up and ditching scheduled
- Justin Battle may want to clean the ditch out by his house – The Road Commission will waive the permit fee. However, he will have to call Miss Dig and make sure that all slopes are up to the proper standards.

The Shop Forman gave the following report:

- We have the 60G mini excavator in
- Have the 333G track type skid loader in and it is extremely nice

The Manager said that all the concrete from the old sign shop has been hauled to the Liter Pit. A couple of the ICRC employees saw cut and removed some of the old concrete over at the old Carter Lumber Building. This concrete would have had to be removed when the building project started. The Drainage Forman stated that they were able to use the removed concrete in one of ICRC drainage projects. The ICRC Engineer was working on abandoning an easement that was attached to the old AJ Car Lot. The Manager explained that he and the Finance Director decided to cancel a meeting with the IT Right sales person on the new computers and server due to COVID-19. They will set up a meeting a few months down the road to relook at this when everything is back to normal. The Manager said that he and the Finance Director have been working on a new budget. In this budget there will be between 1.2 to 1.4 million dollars in crack seal and chip seal road projects.

Committee Reports: Commissioner Turnwald asked if anyone had seen or heard about a sinkhole on the old US127 road by Broadway. No one at ICRC had. Commissioner Curtiss asked how the easement on Isabella Road Project was going. The Manager said that the ICRC Engineer was working on the easement problems for the Isabella Road Project. The Manager also informed the Commissioners that we would not be picking up Adopt the Road Bags right now due to COVID-19. The ICRC employees will be letting the bags sit for awhile before the employees pick them up.

Motion by Beltinck, seconded by Busch to adjourn the meeting at 9:28 p.m. Ayes: All.
Nays: None. Motion carried.