

REGULAR MEETING

January 25, 2018

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held in their offices at 2261 E. Remus Road, Mt. Pleasant, Michigan, on January 25, 2018 at 6:00 p.m.

The meeting was called to order by Commissioner Graham and Members present were Beltinck, Turnwald, Graham, Livermore, and Curtiss. Absent: None

Motion by Livermore, seconded by Turnwald to approve the Agenda as presented. Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Turnwald to approve the Minutes for the Regular Meeting held on January 11, 2017 as presented. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Curtiss to approve the Minutes for the Work Session held on January 16, 2017 as presented. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Livermore to approve the Minutes for the Special Meeting held on January 16, 2017 with the replacement of "Workshop held by the Isabella County Board of Commissioners" to "Isabella County Board Meeting". Ayes: All. Nays: none. Motion carried.

Motion by Curtiss, seconded by Beltinck, to ask the Chairman to call for a roll call vote to approve the Master Vouchers for January 25, 2018 issued in the amount totaling \$123,671.64 and Payroll Vouchers issued in the amount of \$78,539.74 and the County Treasurer is authorized to transfer funds for same. Commissioner Beltinck, Yes; Livermore, Yes; Curtiss, Yes; Graham, Yes, and Turnwald, Yes.

Correspondence: N/A

Public comment: Bill Hauck, Union Township Trustee, asked the Commissioners if there was anything that could be done with Bluegrass Road. He was wondering if a new exit could be made in the shopping center adjacent to Kroger's exiting out by Sam's Club. The ICRC manager said that this was already proposed in the past; however the parties involved could not agree so this is not an option.

Old Business: N/A

New Business:

Motion by Livermore, seconded by Curtiss to adopt the following written policies and procedures which are mandatory as a precondition to receiving federal funds:

- a. Conflict of Interest Policy.
- b. Travel and Expense Reimbursement Policy
- c. Cash Management Policy

d. Procurement

Commissioner Livermore, Yes; Turnwald, Yes; Graham, Yes; Curtiss, Yes, and Beltinck, Yes

Phil Wolf with Anderson & Tackman attended to present the 2017 audit review.

Motion by Livermore, seconded by Curtiss to accept the 2017 audit review presented by Phil Wolf with Anderson & Tackman. Commissioner Turnwald, Yes; Livermore, Yes; Graham, Yes; Curtiss, Yes, and Beltinck, Yes.

Motion by Curtiss, seconded by Beltinck to authorize the Chairman to sign the 2017 Attest Form for the Annual Act 51 Report. Ayes: All. Nays: none. Motion carried.

Motion by Curtiss, seconded by Turnwald to vote for Douglas Robidoux, Mason for the candidate of the Northern Association of Road Commissions Board of Director's three-year term beginning April 1, 2018. Ayes: All. Nays: none. Motion carried.

The Finance Director reviewed the bi-weekly financial report for the period ending January 25, 2018. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report stating that the townships with the old outstanding invoices have been contacted. The Road Commission received the December Interest of \$360.99 and \$31.42 in Investment interest.

The Superintendent gave the following report:

- Not much new to report.

- Couple of light snows to take care of as well as some ice on the back roads
- Lots of warm rain so potholes are starting to appear
- Worked on Blanchard Rd detour. Graded and crushed concrete.
- Guys worked late on Friday
- Guys worked 8 hours on Saturday

The Manager updated the Commissioners about a water issue on Leaton Road from Denver to Rosebush. The Manager gave an update on the Blanchard Road project stating that the ICRC was waiting for MDOT to approve the Estimated Cost Change Order and then MDOT will send it to the Federal Highway for Financial approval.

Committee Reports: Commissioner Graham informed everyone that the next East Central Council Meeting would be hosted by the Isabella County Road Commission on April 19th. All Commissioners agreed that the last East Central Council meeting was a very good meeting.

Motion by Turnwald, seconded by Livermore to adjourn the meeting at 7:21 p.m. Ayes: All. Nays: None. Motion carried.