

REGULAR MEETING

January 11, 2018

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held in their offices at 2261 E. Remus Road, Mt. Pleasant, Michigan, on January 11, 2018 at 8:30 a.m.

The meeting was called to order by Commissioner Graham and Members present were Beltinck, Turnwald, Graham, Livermore, and Curtiss. Absent: None

Motion by Livermore, seconded by Curtiss to appoint Commissioner Graham as the 2018 Chairman. Ayes: All. Nays: None. Motion carried.

Motion by Curtiss, seconded by Beltinck to appoint Commissioner Turnwald as the 2018 Vice-Chairman. Ayes: All. Nays: None. Motion carried.

Motion by Turnwald, seconded by Livermore to appoint Jalene Sandel, Finance Director of Isabella County Road Commission, as 2018 Clerk of the Board. Ayes: All. Nays: None. Motion carried.

Motion by Turnwald, seconded by Livermore to approve the Agenda as presented. Ayes: All. Nays: none. Motion carried.

Motion by Livermore, seconded by Turnwald to approve the Minutes for the Regular Meeting held on December 14, 2017 as presented. Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Curtiss to approve the Minutes for the Special Meeting held on December 22, 2017 as presented. Ayes: Beltinck, Turnwald, Graham, and Curtiss. Abstain: Commissioner Livermore. Motion carried.

Motion by Livermore, seconded by Turnwald, to ask the Chairman to call for a roll call vote to approve the Master Vouchers for December 28, 2017 and January 11, 2018 issued in the amount totaling \$241,664.40 and Payroll Vouchers issued in the amount of \$153,826.57 and the County Treasurer is authorized to transfer funds for same. Commissioner Livermore, Yes; Turnwald, Yes; Beltinck, Yes; Curtiss, Yes, and Graham, Yes.

Correspondence: N/A

Public comment: N/A

Old Business: N/A

New Business:

Motion by Curtiss, seconded by Turnwald to appoint Commissioner Beltinck to the Parks & Recreation Board. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Curtiss to set the schedule for the 2018 Public Meetings as follows:

a. 2nd Thursday of Month @ 8:30 a.m.

b. 4th Thursday of month @ 6:00 p.m.

Ayes: All. Nays: none. Motion carried.

Motion by Beltinck, seconded by Livermore to attend the annual township meetings. Ayes: All. Nays: None. Motion carried.

Motion by Turnwald, seconded by Curtiss to authorize the Board Members to attend all of the 2018 East Central Council Meetings. Ayes: All. Nays: None. Motion carried.

Motion by Livermore, seconded by Turnwald to adopt updated written policies and procedures for the Isabella County Road Commission Credit Cards. Also allow the Finance Director to sign the Resolution. Commissioner Livermore, Yes; Turnwald, Yes; Graham, Yes; Curtiss, Yes, and Beltinck, Yes.

ISABELLA COUNTY ROAD COMMISSION

CERTIFICATE OF RESOLUTION

Motion by Livermore, supported by Turnwald to change the credit limit on the following cards from their current credit limit to \$2,000 each:

1. Jalene Sandel – Finance Director
2. Mickie Olson – Payroll Clerk
3. Pete Esch – Shop Forman
4. Patrick Gaffney - Engineer

Also to add the following employee to the list of credit holders with a credit limit of \$2,000.

1. Hope Iserhoth – Administration Assistant

Ayes: Commissioner’s Livermore, Turnwald, Graham, Curtiss, & Beltinck

Nays: none.

Motion carried.

I, Jalene Sandel, hereby certify the foregoing is a true and accurate copy of the resolution made and adopted at the Regular Board Meeting of the Isabella County Board of Road Commissioners

Held on: January 11, 2018

Signed: _____
Board Secretary

Dated: January 11, 2018

Motion by Curtiss, seconded by Turnwald to authorize the Chairman and Vice-Chairman to sign the MDOT Contract# 17-5393 for the Hot mix asphalt base crushing, shaping, and resurfacing work along Winn Road from Vernon Road northerly to Battle Road: including aggregate shoulder and pavement marking work: and all together with necessary related work. Also authorize the Finance Director to sign Certificate of Resolution. Commissioner Livermore, Yes; Turnwald, Yes; Graham, Yes; Beltinck, Yes, and Curtiss, Yes.

**BOARD OF COUNTY ROAD COMMISSIONERS
FOR THE COUNTY OF ISABELLA**

2261 E. Remus Road, Mt. Pleasant, Michigan 48858

CERTIFICATE OF RESOLUTION

Motion by Curtiss, seconded by Turnwald to authorize Chairman Graham and Vice-Chairman Turnwald to sign the contract between the Michigan Department of Transportation and Isabella County Road Commission for the following project:

Contract No. 17-5393
Control Section STL 37141
Job Number 130256A

FOR

Hot mix asphalt base crushing, shaping, and resurfacing work along Winn Road from Vernon Road northerly to Battle Road: including aggregate shoulder and pavement marking work; and all together with necessary related work.

Ayes: Livermore, Turnwald, Graham, Beltinck, & Curtiss

Nays: None

Motion carried.

I, Jalene Sandel, hereby certify the foregoing is a true and accurate copy of the resolution made and adopted at the Regular Board Meeting of the Isabella County Board of Road Commissioners

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The Finance Director reviewed the bi-weekly financial report for the period ending December 28, 2017 and January 11, 2018. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report. The Finance Director informed the Commissioners that the auditor will be here to do the audit presentation during the second meeting in January. The Finance Director asked which Commissioner's planned on attending the next East Central Council meeting. The Finance Director informed the Commissioners that the MTF funds month to date increase for the new year is 12.27% (Increase of \$60,149). The Finance Director informed the Commissioners that ICRC received another \$4,172 from the County Road Association Self-Insurance Fund for a premium return. This makes the total refund for the 2016-2017 payroll audit \$6,325.

The Superintendent gave the following report:

- Happy New Year
- Plowing snow as needed
- Back-up salt has been delivered at 42.73 per ton
 - 500 ton to Mt. Pleasant
 - 50 ton to Weidman
- Will be checking for potholes now that temps have been warmer
- Restocking sand piles as needed.

The Manager updated the Commissioners on the Blanchard Road project.

Committee Reports: The ICRC Manager, Finance Director, Engineer, Engineer Tech, and all Board of Commissioners went off-sight to visit a building at 9:35 a.m.

Motion by Turnwald, seconded by Curtiss to adjourn the meeting at 11:40 a.m.
Ayes: All. Nays: None. Motion carried.