

## REGULAR MEETING

January 9, 2020

The Regular Meeting of the Board of County Road Commissioners for the County of Isabella was held in their offices at 2261 E. Remus Road, Mt. Pleasant, Michigan, on January 9, 2020 at 8:30 a.m.

The meeting was called to order by the Finance Director and Members present were Turnwald, Beltinck, Graham, Busch, and Curtiss. Absent: None

Motion by Beltinck, seconded by Curtiss to appoint Commissioner Graham as the 2020 Chairman. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Graham to appoint Commissioner Turnwald as the 2020 Vice-Chairman. Ayes: All. Nays: None. Motion carried.

Motion by Turnwald, seconded by Curtiss to appoint Jalene Sandel, Finance Director of Isabella County Road Commission, as 2020 Clerk of the Board. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Beltinck to approve the Agenda as presented. Ayes: All. Nays: none. Motion carried.

Motion by Turnwald, seconded by Beltinck to approve the Minutes for the Regular Meeting held on December 12, 2019 as presented. Ayes: All. Nays: none. Motion carried.

Motion by Busch, seconded by Turnwald to ask the Chairman to call for a roll call vote to approve the 2 Voucher issued in the amount of \$408,840.51 and 2 Payroll Voucher issued in the amount of \$151,299.44 and the County Treasurer is authorized to transfer funds for same. Commissioner Busch, Yes; Turnwald, Yes; Beltinck, Yes; Curtiss, Yes; and Graham.

Correspondence: N/A

Public comment: Bill Hauck, Union Township Trustee, informed the Clerk that Item #5 under new business should state "2020 Public Meetings" and not "2019 Public Meetings". The Clerk agreed that it should state 2020 Public Meetings.

Old Business: N/A

New Business:

Phil Wolf with Anderson & Tackman attended to present the 2019 audit review.

Motion by Turnwald, seconded by Busch to accept the 2019 audit review presented by Phil Wolf with Anderson & Tackman. Commissioner Busch, Yes; Turnwald, Yes; Beltinck, Yes; Curtiss, Yes, and Graham, Yes.

Motion by Busch, seconded by Beltinck to authorize the Chairman to sign the 2019 Attest Form for the Annual Act 51 Report. Ayes: All. Nays: none. Motion carried.

Motion by Busch, seconded by Turnwald to appoint Commissioner Busch to the Parks & Recreation Board. Ayes: All. Nays: None. Motion carried.

Motion by Turnwald, seconded by Curtiss to set the schedule for the 2020 Public Meetings as follows ( same as 2019):

- a. 2<sup>nd</sup> Thursday of Month @ 8:30 a.m.
  - b. 4<sup>th</sup> Thursday of month @ 6:00 p.m.
- Ayes: All. Nays: none. Motion carried.

Motion by Curtiss, seconded by Beltinck to approve the Road Commission Board Members to attend the annual township meetings. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Turnwald to authorize the Board Members to attend all of the 2020 East Central Council Meetings and Council of Government meetings. Ayes: All. Nays: None. Motion carried.

Motion by Busch, seconded by Beltinck to approve the purchase of 2 Peterbilt 347 Trucks for the purchase price not to exceed amount in current budget. Commissioner Beltinck, Yes; Busch, Yes; Turnwald, Yes; Curtiss, Yes, and Graham, Yes.

The Finance Director reviewed the bi-weekly financial report for the periods ending December 26, 2019 and January 9, 2020. The Finance Director updated the Commissioners on the changes on the AR – Open Aging Summary Report. The Board discussed on turning in an Delinquent Account over to a collection Agency and to the Michigan Chamber of Commerce. The Finance Director informed the Commissioners that they had received another deposit from the Oxcart Permits Systems in the amount of \$332.98. The Finance Director informed the Commissioners the MTF funds to date increased for the new year is 0.14% (Increase of \$1,816). The Road Commission received \$4,073.32 in MI-Class investment income, \$58.11 in Investments, and \$330.29 in interest. The Finance Director informed the Commissioners that APEX approved to transfer \$5,578.03 from the Escrow Cash account to our general fund for Outstanding Invoices to date.

The Superintendent gave the following report:

- Brock and Chase took over for him when he was gone for the Holidays
- Brock was busy preparing for the storm this weekend.
- Kevin and he attended a meeting at the RESD regarding how the schools call cancelations or delays. They were hoping to have a contact person at the Isabella County Road Commission.
- Happy New Year

The Drainage Forman gave the following report:

- 12-16 – Ditching in Wise Township
- 12-17 - Driveway in Wise Township and Union Township
- 12-19 – Cleaned plugged tube on Brinton North of Coleman
- 1-2-20 – Cleaned Tubes on Baseline between Meridian and Lincoln
- 1-3-20 – Cleaned Tubes in Union Township on Lincoln Road and Millbrook Road
- January 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> - Fixed wash outs from rain county wide
- 1-7 – Cross tube in Wise Township on Stevenson Lake Road and Vroman

The Shop Foreman gave the following report:

- The new carbide blades are on and they are holding out pretty good.
- The back of the V's is done.
- Ray has the last military truck almost done. He was wishing they could buy more but they are all bought out.

The Manager informed the Commissioners that the fence was down between the Carter building and the Road Commission building. The ICRC employees also have been busy taking down some trees. The Manager informed the Commissioner that there are a couple cameras outside now that the ICRC Supervisors can access when trying to make the decision on whether to call employees in for snow removal. The Manager informed the Commissioners that Joe White, from Wolverine Engineers and Surveyors, Inc. should be done with all his site plan work on Friday January 10, 2020. Pat Glowacki should have the bid documents printed and sent to the USDA and the township by January 13<sup>th</sup> 2020. The bid openings will be February 27<sup>th</sup> 2020. The Manager informed the Commissioners that Michigan Chloride Sales, LLC held their last year's price. The Manager informed the Commissioners that ICRC was awarded Woodruff Road Bridge in Sherman Township for the year 2022.

Committee Reports: Commissioner Busch inquired on if the proposed gravel pit would be liable for dust control or would have to bond the road in case they destroyed it. Bill Hauck, Union Township Trustee, informed the Board that nothing is going to be happening with the gravel pit anytime soon. It has been put on hold.

Motion by Curtiss, seconded by Busch to adjourn the meeting at 10:04 a.m. Ayes: All. Nays: None. Motion carried.